

61-8597/a

11 NOV 1961

Mr. Nicholas Kelley, President  
 National Civil Service League  
 315 Fifth Avenue  
 New York 16, New York

Dear Mr. Kelley:

Thank you for your letter to Mr. McCone announcing  
 the 1962 National Civil Service League Awards.

We have been highly honored by the selection of  
 officers of this Agency for these awards in the past  
 and shall give thoughtful consideration to nominations  
 for 1962. Our senior officers are reviewing possible  
 candidates at this time and we shall write to you again  
 concerning our final selections by 1 December.

Sincerely,

Distribution:

0 - Addressee

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1 - A-DCI

C. P. Cabell

1 - ER

General, USAR

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Acting Director

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OD/Pers [REDACTED] s/c (8 Nov 61)

ORIGINATOR:

Orig. signed by [REDACTED]  
 [REDACTED] as Acting Director  
 of Personnel--11/7/61

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CONCUR:

11 NOV 1961

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## *Career Service Awards*

EIGHTH ANNUAL PRESENTATION  
HONORING CAREER PUBLIC SERVANTS



*National Civil Service League*

*1881-1962*

## *Career Service Awards*

The National Civil Service League, a nonpartisan citizens' organization for good government, announces its Eighth Annual Career Service Awards Program.

### *Purpose*

This National Civil Service League program is undertaken to strengthen the public service by bringing national recognition to significant careers in the Federal service.

The League will grant awards to ten career employees who exemplify in an outstanding manner the primary characteristics of the career service: efficiency, achievement, character, and service. Extensive publicity through television, radio, magazines, and newspapers will be given to the selections and the presentation of the awards.

### *The Award*

The Career Service Award recipients will be presented with a scroll and will be guests of honor at a dinner in Washington, D. C. to be addressed by a nationally prominent speaker and attended by many leaders of government, business, education, and the professions.

### *Basis of Selection*

#### 1. *Efficiency and achievement*

A record of exceptional efficiency; evidence of sustained superior performance and accomplishment.

#### 2. *Character*

A record of integrity and devotion to the principles of public service.

#### 3. *Service*

At least 10 years (including military service), not necessarily all in one agency. This must give evidence of achievement and career progression.

### *Nomination of Candidates*

Agency and department heads are invited to nominate candidates. Men and women in all grades and occupations, in the field and overseas as well as in the departmental service, are eligible. Nominees must be employed in one of the career services of the Federal government (e.g., competitive civil service, Foreign Service, Tennessee Valley Authority, Federal Bureau of Investigation, Library of Congress, District of Columbia), or by their records must be clearly identified as career employees who are making government service their life work.

## *What to Submit*

No more than three employees may be nominated by each agency or department. Nominations must be submitted in triplicate with two photographs (8 x 10 glossy) and include:

1. A cover sheet containing:
  - a. The following pertinent data about the employee:

Name, title and grade	Length of government service
Organizational location	Marital status; number, ages, and names of children
Residence address	
Date and place of birth	Education and degrees
  - b. A brief description of the service record of the nominee.
  - c. A summary paragraph setting forth the substantive achievements which qualify the candidate for consideration.
2. A written statement no more than three additional pages in length containing:
  - a. Justification for the nomination in terms of the primary considerations already noted as the basis of selection.
  - b. Human interest factors especially related to the career service.
  - c. Comments on the nominee's participation in professional societies, social welfare, civic, and church activities.

Supplemental material may be attached in support of the nomination but the foregoing statement should stand on its own.

## *Closing Date*

Nominations must be submitted by December 1, 1961, to the Awards Board, National Civil Service League, 315 Fifth Avenue, New York 16, N. Y.

Present plans call for granting the Awards on March 13, 1962.

## *The Judges*

A special board appointed by the Officers and Board of Directors of the National Civil Service League will serve as judges.

*President*

NICHOLAS KELLEY

Kelley, Drye, Newhall & Maginnes

*Chairman, National Advisory Council*

ROBERT L. JOHNSON

*Vice Presidents*

DEVEREUX C. JOSEPHS

*Director*

New York Life Insurance Company

MURRAY SEASONGOOD

Paxton & Seasongood

JAMES A. SIMPSON

Lange, Simpson, Robinson & Somerville

CHARLES P. TAFT

Headley and Taft

*Treasurer*

WESTON RANKIN, Partner

Price, Waterhouse and Company

*Executive Director*

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Teachers Insurance & Annuity  
Association

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Continental Can Company

LOUIS A. JOHNSON  
Steptoe & Johnson

KATHRYN H. STONE, Delegate  
Virginia General Assembly

ROBERT S. KERR, JR.  
Kerr, Conn & Davis

EDWARD F. THOMAS  
Edward Thomas Associates, Inc.

JOSEPH I. LUBIN  
Eisner & Lubin

JAMES E. WEBB

JAMES P. MITCHELL  
On Leave

On Leave

SAMUEL H. ORDWAY, JR., Vice Pres.  
Conservation Foundation

WATSON W. WISE  
Wise Operating Companies

**NATIONAL CIVIL SERVICE LEAGUE**

315 Fifth Avenue

New York 16, New York

Approved For Release 2002/02/06 : CIA-RDP84-00313R000200230035-7

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**Next 3 Page(s) In Document Exempt**

Approved For Release 2002/02/06 : CIA-RDP84-00313R000200230035-7

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Approved for Release 2002/02/06: CIA RDP84-B-013R000200230035-7

NATIONAL CIVIL SERVICE LEAGUE CAREER SERVICE AWARDS DINNER

AGENCY EMPLOYEES AND MEMBERS OF THEIR FAMILIES ARE INVITED TO ATTEND THE NATIONAL CIVIL SERVICE LEAGUE DINNER HONORING THE 1962 WINNERS OF CAREER SERVICE AWARDS. (This is the same award presented to Mr. Lyman Kirkpatrick in 1960 and to Dr. Sherman Kent in 1961.)

#### 1. WINNERS OF THE 1962 CAREER SERVICE AWARDS

GROVER Dr. Wayne C. : Archivist of the United States

GROVER, Dr. Wayne C. : Director, Internal Revenue Service  
HARDING, Bertrand M. : Deputy Commissioner, Internal Revenue Service

HARDING, Bertrand M. : Deputy Commissioner, Bureau of  
HUGHES, Philip S. : Assistant Director for Legislative Reference, Bureau of  
the Budget

SILVERSTEIN: Dr. Abe : Director, Lewis Research Center, NASA

WEERTS Leo B : Administrative Assistant Secretary of Labor

WERTS, Leo R. : Administrative Assistant to Company  
WILLIS Hon. Frances Elizabeth : United States Ambassador to

WILLIS, Hon. Frances Elizabeth : Oxford Doctor of Law.

2. TIME, PLACE, AND COST

- a. Time: 7:00 p.m., 13 March 1962
- b. Place: Sheraton Hall, Sheraton-Park Hotel, Washington, D. C.
- c. Cost: Tickets for Government employees and members of their families, \$6.50 each; for all others, \$7.50.
- d. Dress: Optional

### 3. PROGRAM

- a. Speaker: The Honorable Henry M. Jackson, United States Senator from the State of Washington, Chairman of the Subcommittee on National Policy Machinery of the Senate Committee on Government Operations
- b. Master of Ceremonies: Mr. Theodore F. Koop, Vice President, CBS
- c. Music: United States Air Force Band

#### 4. TICKETS AND RESERVATIONS

- a. The Office of Personnel will handle the sale of tickets and make reservations for the League dinner.
- b. Checks may be made payable to:  
National Civil Service League (Awards) or

c. Table Reservations Tables will be arranged for eight persons. Following the pattern of last year, arrangements can be made for CIA tables and for tables of Agency employees without indicating CIA affiliation.

## STAT

INDIVIDUALS WHO WISH TO ATTEND THE DINNER SHOULD CALL OFFICE OF PERSONNEL, ON OR BEFORE 8 MARCH 1962.

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Approved For Release 2002/02/06 : CIA-RDP84-313R000200230035-7  
62-968

# NATIONAL CIVIL SERVICE LEAGUE

A Nonpartisan Citizens' Organization — Founded in 1881

MURRAY HILL 9-3544

315 FIFTH AVENUE

NEW YORK 16, N. Y.



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NICHOLAS KELLEY  
Kelley, Drye, Newhall & Maginnes

Chairman, National Advisory Council  
ROBERT L. JOHNSON

Chairman, Executive Committee  
BERNARD L. GLADIEUX  
Partner  
Booz, Allen & Hamilton

Treasurer  
WESTON RANKIN  
Partner  
Price, Waterhouse and Company

Executive Director  
JAMES R. WATSON

VICE PRESIDENTS  
DEVEREUX C. JOSEPHS  
Director  
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MURRAY SEASONCOOD  
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Delegate  
Virginia General Assembly

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WATSON W. WISE  
Wise Operating Companies

February 13, 1962

The Honorable John A. McCone  
Director  
Central Intelligence Agency  
Washington 25, D. C.

Dear Mr. McCone:

We should like to elicit your personal support of maximum publicity for and attendance at the League's Eighth Annual Career Service Awards banquet, to be held at 7:00 p.m. in the Sheraton-Park Hotel on March 13. A formal invitation is enclosed. We should be most pleased if you could sit at the head table during the dinner and attend our reception preceding it at 6:15 in the Continental Room.

The purpose of the Awards banquet, as you probably know, is to honor ten of 1962's most outstanding Federal career civil servants. The program affords them national recognition for devoted and distinguished service to the nation. It also increases significantly the esteem in which all government employees are held.

This banquet has become an impressive community affair in Washington. Many Federal people enjoy attending even though no one from their agency may be receiving an award in the current year. Since the Awards program honors the entire Federal service, you may want to issue some kind of personal message to your employees urging them to attend the banquet if they can.

We should appreciate it very much if you could appoint some official of your staff to encourage banquet attendance by your personnel and to handle the necessary ticket and reservation arrangements. If he possibly can, the official you designate should plan to attend a meeting with League representatives in Room 500 of the District of Columbia Building, 14th and E Streets, NW, at 3:30 p.m. on February 20. It will be helpful if your designee could phone the League's Washington office (638-4755) by 10:00 a.m., February 19, and let us know if he will be present.

Sincerely,

*James R. Watson*  
James R. Watson  
Executive Director

WINNERS OF THE 1962 NATIONAL CIVIL SERVICE LEAGUE AWARDS

ANDERVONT, Howard B.: Former Chief of the Biology Laboratory, National Cancer Institute, and now editor of the NCI Journal, who is cited as "an internationally famous authority in cancer research."

AULD, Davis V.: Director of Sanitary Engineering, D. C. Government, who is being honored for developing a self-financing program of water and sewage disposal for the District of Columbia.

ECKLER, Dr. A. Ross: Deputy Director of the Bureau of the Census, who is being recognized for his accomplishments in improving the development and presentation of Census statistics.

GODEL, William H.: Deputy Director of the Advanced Research Projects Agency, Department of Defense, who is cited as "a generalist of the highest order" whose achievements range from Marine Corps intelligence officer to manager of the launching of the world's first communications satellite.

GROVER, Dr. Wayne C.: Archivist of the United States who is credited with developing the National Archives as a nationwide service.

HARDING, Bertrand M.: Deputy Commissioner of the Internal Revenue Service, who in less than 20 years has progressed from the bottom to the top of the Civil Service ladder and whose credited achievements include simplifying methods for taxpayers and applying data processing techniques to the handling of returns.

HUGHES, Philip S.: Assistant Director for Legislative Reference, Bureau of the Budget, who reviews all legislative proposals from executive agencies for the President and assists in presenting the President's program to Congress and who is being cited for his ability in handling "one of the highest and most delicate (jobs) in the Federal service."

SILVERSTEIN, Dr. Abe: Director, Lewis Research Center, National Aeronautics and Space Administration, who is being recognized for his 32 years of leadership in aircraft and space technology, particularly in the current Mercury astronaut program.

WERTS, Leo R.: Administrative Assistant Secretary of Labor, who received the Department's Distinguished Service Award for his review of the Department's programs and administration and who is also credited with developing an exchange program of labor leaders between this country and Germany resulting in a non-communist German labor movement.

WILLIS, The Honorable Frances Elizabeth: United States Ambassador to Ceylon, who is the first woman to rise from Civil Service ranks to become a career ambassador. Also, she was the first woman to attain the position of career minister when she served in charge of the U. S. Embassy in Stockholm in 1932.

NATIONAL CIVIL SERVICE LEAGUE AWARDS BANQUET

1. Action Required

By letter dated 13 February 1962 (Tab A), the Executive Director of the National Civil Service League (1) extended an invitation to the DCI to attend the 1962 NSCL Awards Banquet and (2) elicited his personal support of maximum publicity for and attendance at the banquet.

2. Time, Place, Speakers

The banquet will be held at 7:00 p.m., Tuesday, 13 March 1962, at the Sheraton-Park Hotel. Tickets are \$5.50. Officials seated at the head table wear "black tie"; dress is optional for other guests. The banquet is preceded by a reception at 6:15 p.m., attendance by invitation.

Principal speaker will be Senator Henry M. Jackson, Chairman of the National Policy Subcommittee of the Senate Government Operations Committee. Master of ceremonies will be Theodore F. Koop, Vice President of CBS.

3. Award Winners

The ten 1962 award winners are listed in the attached Tab B. This information is for release 26 February 1962. The Agency's nominee, Dr. Herbert Scoville, was not selected.

4. Guests

Members of the Cabinet, members of the Senate and House Committees on Post Office and Civil Service, members of the Civil Service Commission, Federal Administrators, and the 1962 award winners have been invited to sit at the head table and to attend the reception preceding the dinner.

Dr. Sherman Kent, a 1961 award winner, will receive a complimentary ticket to the reception and banquet. Lyman Kirkpatrick, a 1960 award winner, will be invited to these functions.

As of 20 November, Secretary of the Treasury Dillon, Secretary of Labor Goldberg, and Secretary of State Rusk had accepted invitations and are expected to attend. (1962 award winners were selected from these Departments.) It is expected that about 1,000 guests will attend, including a number of Congressmen and officials of the Executive Branch.

5. Agency Participation in Prior Years

Although there was no formal participation before 1960, General Cabell attended the 1957 banquet and a group from Personnel attended in 1959. There was substantial Agency representation in 1960 and 1961.

Mr. Dulles attended the receptions in 1960 and 1961 but due to prior commitments could not attend the banquets. General Cabell attended both the receptions and the banquets in these years as sponsor of the Agency's award winner.

Approved For Release 2002/02/06 : CIA-RDP84-00313R000200230035-7

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CONFIDENTIAL

SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DOIS62-0736

1/20/62

FROM:

Director of Personnel  
5E56 Headquarters

NO.

DATE

23 February 1962

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. Deputy Director (Support) 2E42 Hqrs		2/27/62	W	There is attached a brief sheet concerning the 1962 National Civil Service League Awards Banquet. You may wish to discuss this at the next Deputies Meeting to get an expression of interest as to the extent to which we should publicize this affair.
2. <i>John J. Shan</i>				
3.				
4.				Mr. McCone has been invited to the reception and the banquet and, if he accepts, will receive two complimentary tickets. He would be seated at the head table and appropriate seating arrangements would be made for his guest (who may be an Agency officer or anyone else whom he might wish to invite).
5.				
6.				
7.				
8. <i>NOTE: Second Febr 1962</i> NOTES: <i>75N</i>				The Office of Personnel has assisted in publicizing this program and has handled ticket sales in prior years and we are prepared to do so again. If special efforts are to be made to encourage attendance, it is suggested that these take the form of announcements at staff meetings. Otherwise, it is suggested that we simply send information concerning the banquet to each Deputy Director for such further dissemination as they wish to make.
9.				
10.				
11.				
12.				We have talked with [REDACTED] concerning whether or not Mr. McCone planned to accept this invitation and he has requested additional information concerning previous attendance by the DCI. We are accordingly sending him a copy of this material.
13.				
14.				
15.				<i>Return your own Conversation</i>

# 10 Outstanding Civil Servants To Be Honored

America's Ambassador to Ceylon, Frances Elizabeth Willis, will be honored as the first woman to rise from the Civil Service ranks to become a career ambassador, it was announced last night.

She will receive one of the National Civil Service League's 10 Career Service Awards at a banquet at 7 p. m., March 13, at the Sheraton-Park. Other winners include David V. Auld, head of the District's Sanitary Engineering Department.

Miss Willis, who holds a Ph.D. degree from Stanford University, entered the Foreign Service as vice consul at Valparaiso, Chile, in 1928. She became U. S. Ambassador to Switzerland in 1953, to Norway in 1957 and to Ceylon in 1961.

The 81-year-old National Civil Service League, a private organization dedicated to improving Government service, will also present awards to:

Bertrand M. Harding, deputy commissioner of the Internal Revenue Service, who rose from the bottom to the top of the Civil Service ladder in less than 20 years.

Abe Silverstein, director of the Lewis Research Center, Cleveland, Ohio, for the National Aeronautics and Space Administration. He is credited with major contributions to the Mercury astronaut program, the Tiros weather satellite, the Echo communications satellite and powerful rockets for future space flights.

Howard B. Andervont,



er chief of the biology laboratory of the National Cancer Institute and now editor of the Journal of the National Cancer Institute, director of many early and valuable studies linking cancer to viruses.

David V. Auld, the District's director of sanitary engineering, credited with the District's self-financing program of water and sewage disposal and acclaimed for having helped make Washington "one of the few cities in the United States which does not have a water supply problem" at the present time.

A. Ross Eckler, deputy director of the Bureau of the Census, who has refined statistics-gathering and simplified census data presentation.

William H. Godel, deputy director of the Defense Department's Advanced Research Projects Agency, a 40-year career man whose work has

ranged from Marine Corps intelligence to manager of the launching of the first communications satellite.

Wayne C. Grover, archivist of the United States, credited with expanding the National Archives from a small Washington operation to a nationwide service and with developing the Truman and Eisenhower Libraries and the Sam Rayburn Memorial Library.

Phillip S. Hughes, assistant director for legislative reference, Bureau of the Budget, termed an able handler of "one of the highest and most delicate jobs in the Federal service"—reviewing all legislative proposals from executive agencies for the President and assisting in presenting the President's program to Congress.

Leo R. Werts, Administrative Assistant Secretary of Labor, winner of the Labor Department's Distinguished Service Award for 1961.

the Department's programs and administration and developer of a U. S.-German exchange program for labor leaders, which helped create a non-Communist German labor movement.